



**Hanover Township Board of Trustees
September 13, 2023 Meeting Minutes**

Call to Order: Board President Jeff Buddo called the meeting to order at 6:00 PM. Mr. Buddo led the opening ceremonies and gave the opening invocation.

Roll Call: Fiscal Officer Greg Sullivan took a roll call with Messer's Johnson, Miller and Buddo present. Other officials present: Bruce E. Henry, Township Administrator; Road Superintendent Scot Gardner and BCSO Deputy Tanner.

Approval of Meeting Minutes: Motion made by Mr. Johnson, seconded by Mr. Buddo, to approve the August 16th regular meeting minutes and approve warrants for release/distribution as well as approval of reports. Upon roll call, Mr. Miller, Mr. Johnson and Mr. Buddo voted yes to approve all.

Guest Presentation: Brian Goodwin and Samantha Offringa from Luminaut Architects submitted plans and final documents for the Hanover Township Memorial Park Restroom Project. Both architects provided explanations and answered questions from the Board of Trustees. Target dates are advertise the first week of October and hopefully have bids by October 25th. Notices will be placed on the Township Website and in the Hamilton Journal Newspaper.

Citizen Participation: No one wished to address the Board.

Administration Reports

Law Enforcement: Deputy TANNER gave the following report for the month of August 2023:

Butler County Sheriff's Office
District #6
Hanover Township Contract Cars
Monthly Report for August 2023

| <u>Activity Area</u> | <u>Month Totals*</u> | <u>YTD</u> |
|----------------------|----------------------|------------|
|----------------------|----------------------|------------|

- | | | |
|---------------------------|--|------|
| • Dispatched Calls:162 | | 1139 |
| • Felony Reports: 05 | | 28 |
| • Misdemeanor Reports: 17 | | 46 |
| • Non-Injury Crash: 02 | | 17 |
| • Injury Crash: 03 | | 23 |

Total Reports: 12.....87

- | | | |
|---------------------------|--|-----|
| • Assists/Back Up: 24 | | 193 |
| • Felony Arrests: 00 | | 05 |
| • Misdemeanor Arrests: 00 | | 07 |
| • OMVI Arrests: 00 | | 00 |

Total Arrests: 0011

- | | | |
|-------------------------------------|--|-------------|
| • Traffic Stops: 08 | | 78 |
| • Moving Citations: 07 | | 44 |
| • Warning Citations: 02 | | 40 |
| • Civil Papers Served: 1 | | 03 |
| • Business Alarms: 2 | | 13 |
| • Residential Alarms:05 | | 33 |
| • Special Details: 13 | | 86 |
| • COPS Times: 5,200 (<i>Min.</i>) | | 32,000 Min. |
| • Vacation Checks: 08 | | 79 |

Reporting for Deputy Tanner and Deputy Mayer.
Note: Deputy Tanner took some vacation time in August
 Prepared by BEH.

Fire/EMS: Chief Clark presented the following written report for the month of August2023:

Hanover Township Fire Department
Monthly Report for August 2023- Phil Clark Fire Chief
(Presented in August 2023)

Run and detail activity for the Fire and EMS operations are reflected in the following numbers:

- | | <u>Month</u> | <u>YTD</u> |
|--|--------------|------------|
| • Emergency Medical Operations/Squad Runs: | 50 | 411 |
| • Motor Vehicle Accidents: | 07 | 55 |

- Fire Runs: 17 118
- Fire Inspections: 00 04
- Knox Box Details 00 00
- Other 00 00
- Total for the month: **74 Runs/Operations**
(Fire/EMS Runs)

Total Year 2023: 587 Runs/Operations

(August 2022: 98 Runs/Operations)

| | | |
|-----------------|------|--|
| Total for 2022 | 1010 | |
| Total for 2021 | 1075 | |
| Total for 2020 | 870 | |
| Total for 2019 | 879 | |
| Total for 2018 | 777 | |
| Total for 2017 | 689 | |
| Total for 2016 | 705 | |
| Total for 2015 | 733 | |
| Total for 2014 | 809 | <i>5 year average (2017-2021): 858</i> |
| Total for 2013 | 750 | <i>Run Increase Since 2007: 358</i> |
| Total for 2012 | 693 | |
| Total for 2011 | 719 | |
| Total for 2010 | 748 | |
| Total for 2009 | 676 | |
| Total for 2008: | 669 | |
| Total for 2007 | 717 | |



SUPERINTENDENT'S REPORTS
(September 13, 2023)

| | |
|--|---------------------|
| 4 Graves sold to Township residents (@ \$1,400)----- | 5,600.00 |
| 0 Graves sold to nonresidents (@ \$1200)----- | 0.00 |
| 0 Old resident graves----- | 0.00 |
| 5 Full Interments----- | 8,200.00 |
| 0 Baby interments----- | 0.00 |
| 1 Cremations----- | 800.00 |
| Foundation and Marker installation fees----- | 2,880.00 |
| Grave Transfer----- | 0.00 |
| Donations----- | 0.00 |
| Total: ----- | -\$17,480.00 |

Other Cemetery activities:

1. fixed graves
2. cleaned office and garage
3. pick up and removed flowers from stones
4. cut grass four times
5. fixed lawnmower
6. built, set and poured 14 foundations

**Road, Streets and Park
(Scot Gardner)**

1. Cut a hanging limb out of a tree on Taylor School Road.
2. Cut up a tree stuck in phone lines on Cochran Road.
3. Fixed potholes.
4. Repaired the berm on Brummer Road.
5. Replaced the slide on the pirate ship in the Park playground.
6. Repaired the Community Center porch post hit by a car.
7. Cleaned lights and pressure washed the porch on the Community Center.
8. Sprayed for weeds in the cracks on Woodbine Road and in the curbs in all the subdivisions.
9. Cut grass on all Township properties four times.
10. Put concrete in rotted out culvert pipe and bricked up the void in the pipe on Krucker Road.
11. Cut up a limb blocking Darrtown Road during a storm on August 24.
12. Cleaned out a clogged driveway pipe on Stahlheber Road.
13. Performed monthly truck, park, and stormwater inspections.

Administrator's Report (Financials and Personnel Issues)

Administrator **August** Summary Report
(September 13, 2023)

- **Community Center Parking Lot:** During August the Township Administrator met with County Engineer's officials to review the proposed Community Center parking lot project. Final plans were completed. Bidding took place and an agreement for the project was

reached with an award made to Rack & Ballauer Excavating Company, Inc. for \$202,622.00. Proposed construction to take place during mid September and October 2023.

- **American Relief Fund Act: ARPA) Ongoing:** Confirmation received that through the County Engineer's Office in 2024, \$262,077.00 will be set aside for Hanover Township's Road Program for paving. This amount was reflected in the recommended Road Program for the Township for 2024 which was submitted to the County Engineer's office for estimates.
- **Fiscal Operations- Ongoing:** Continued monthly analysis of the financial condition of the Township and working in planning of projects identified by the Board for implementation. Obtained data from the Fiscal Officer and prepared Township funds analysis for the monthly Board meeting. Prepared Trustee packets and reports.
- **Township Project Architect: Ongoing-** During the month of August 2023, the Township Administrator met with the Luminant architects to review project preliminary details and steps needed to get the projects moving ahead for the park restroom and Road Department building. Final review will take place in September.
- **Township Meetings:** Prepared materials and held meetings with the Park Committee to plan for the Cruise In-Wine Tasting- Concerts scheduled for September 30, 2023.
- **Township Pay Plan Requests:** Worked extensively on suggested changes to the Township Pay Plan proposed by the Fire Department.
- **Building and Zoning:** Continued to forward information to the County Zoning Office regarding various properties on Old Oxford, Morman, Millville Oxford, Stillwell Beckett and Woodbine Roads. Seeking information follow up.
- **Open Burning: Ongoing-** Despite the change in weather, open burning continues to be a problem in some areas. The Administration fielded a number of phone calls related to complaints and questions regarding the law. An article outlining the regulations has been prepared for the next newsletter.
- **Sponsors for Special Events:** The Township Administrator and Park Committee members have been working to develop sponsors/contributions for the Wine Tasting, Haunted Harvest and Veterans Day.
- **Pay Plan Changes:** Worked on Pay Plan changes, employee rates of pay and Personnel Action forms related to Resolution No. 36-24. Met with Chief Clark and Deputy Chief Stitsinger about rates and changes.
- **Nuisances and General Complaints:** Fielded several calls and visited various properties to ascertain if the property condition violated debris, Junk Vehicle or dilapidated structure statutes under Township law.

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- **Catch Basin Repairs: No Progress.** Still working on how to bid out the work needed for the failing catch basins. Road crew has been making some repairs. Scheduling a partial list for the 2022-2023 construction season. ARF Act funding pending for some of these catch basins.
- **Wencella Drive Drainage Issues: Ongoing/No change-** The problem exists outside the right of way. (Still trying to figure out how to deal with the private property and R/W issues and financing- **still pending- no change.**

Personnel Actions and Other Items of Note

August-September: Worked on clarifying and implementing Fire Department Pay Plan changes and preparing Personnel Action Forms related thereto.

Fire Department/ Hire Subject to Conditions

Nothing to Report.

Cemetery

No updates.

Fiscal Year 2020

Jan- Cash Balance: \$1,665,256.35
 Feb- Cash Balance: \$1,672,757.34
 Mar- Cash Balance: \$2,308,393.51
 Apr- Cash Balance: \$2,230,590.13
 May- Cash Balance: \$2,192,706.20
 June- Cash Balance: \$2,290,635.31
 July- Cash Balance: \$2,185,119.72
 Aug- Cash Balance: \$2,281,130.53
 Sept- Cash Balance: \$2,578,948.20
 Oct- Cash Balance: \$2,32,780.90 (Excludes CARES Funding; If included balance is \$2,859,129.29
 Nov- Cash Balance: \$2,446,861.80 (Excludes CARES Funding; If included balance is \$2,728,043.24
 Dec- Cash Balance: \$2,436,152.18 (Includes \$35,374.23 CARES Revenue)

Fiscal Year 2021

Jan- Cash Balance: \$2,327,500.47
 Feb- Cash Balance: \$2,555,744.03
 Mar- Cash Balance: \$2,326,232.58
 Apr- Cash Balance: \$2,936,429.83
 May- Cash Balance: \$2,865,179.70
 June- Cash Balance: \$2,814,391.86
 July- Cash Balance: \$3,162,801.28
 Aug- Cash Balance: \$3,018,684.99
 Sept- Cash Balance: \$3,529,740.57
 Oct- Cash Balance: \$3,487,179.01

Fiscal Year 2022

Jan- Cash Balance: \$3,106,359.45
 Feb- Cash Balance: \$3,061,133.65
 Mar- Cash Balance: \$3,780,417.05
 Apr- Cash Balance: \$3,703,934.16
 May- Cash Balance: \$3,643,272.43
 June- Cash Balance: \$3,498,499.98
 July- Cash Balance: \$3,866,009.07
 Aug- Cash Balance: \$3,903,052.77
 Sept- Cash Balance: \$4,264,684.95
 Oct- Cash Balance: \$4,201,970.71

Nov- Cash Balance: \$3,355,784.52
Dec- Cash Balance: \$3,269,634.31

Nov- Cash Balance: \$4,092,018.29
Dec- Cash Balance: \$4,039,299.87

Fiscal Year 2023

January Cash Balance: \$3,559,160.92
February Cash Balance: \$3,475,575.97
March Cash Balance: \$3,496,580.72
April Cash Balance: \$4,121,487.83
May Cash Balance: \$3,861,490.93
June Cash Balance: \$3,739,555.00
July Cash Balance: \$3,675,692.32
August Cash Balance: \$3,496,048.90

Of Note- Budget Information

- 1) Total Expenditures all funds for August: \$133,767.90 / Revenue: \$846,686.89
- 2) Total General Fund cash on hand August 31: \$1,258,847.15 (34.25%) of Total funds
- 3) Total Fire/EMS Fund cash on hand August 31 : \$727,694.90 (19.80%) of Total funds
- 4) *Monthly Revenue and Expenditure Reports by fund for this month of 2023 are attached to this report. See charts of expenditures and revenues.*

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January- March 2021: Fund balances and carry over as well as property valuation numbers will be analyzed the first quarter. The Township must operate on carry over balances until tax settlements are received in April 2021.

Also, the impact of COVID-19 on revenues and expenditures will be evaluated. Examining new COVID-19 Relief Bill for allocations to Townships.

June- July 2021: The Township should review what can be funded through the American Relief Act for Townships and develop a priority list of projects and costs. Need to schedule a work session in August and/or September to develop a project/program list.

August-September 2021: Must review and address rising costs of Fire/EMS operations and revenue that is not increasing at the same rate. Future consideration necessary to address level levy revenue.

October 2021: Analyzing American relief Fund Act regulations and forwarded Township projects for legal review under the Act. Once an opinion is rendered, a special Board meeting will need to be called for review.

November 2021: No word from legal counsel- American Relief Fund Act funds and their use. Administration is still running short. Road and Cemetery slowing getting back to full strength.

December 2021 through February 2022: Due to illness and furlough, the administration is still operating short-handed.

Township officials will review legal counsel opinions and updated Treasury regulations regarding the use of American Relief Act funding. Priority decisions on key projects and programs to be established by the Board of Trustees.

March/April: Reviewing comprehensive project listing of major projects need for the next 5-7 years. Prioritizing projects for ARF funding for the next two years.

June to September 2022: Finalize Township project priorities to be funded through ARF Act. Determine means for funding the Gene Avenue Project and begin planning for Community Center Parking lot.

October to November 2022: Need to finalize 2023 Road Program and use of county and local ARPA funds.

December 2022/April 2023: Once received from various sources, a review of projects and how they will be financed should be prioritized

May/June 2023: Restroom project a priority and must work with architects to get the project started. Also examining budgets to address road projects and Fire Department issues.

Old Business

Nuisance Update July - September 2023

1) Fairy Drive and Millville Avenue: Township orders were sent. No response as of this writing. Inspection on 9/12 showed no change.

2) Other nuisances being worked on include Woodbine (Dumping), Lanes Mill (debris and trash), Old Oxford (Junk Vehicles and weeds), Millville Avenue (Excessive vegetation and weeds), Millville Oxford- 3 properties excessive vegetation and noxious weeds.

3) Progress made on 1660 Millville Oxford Road. The Owner will cut the high grass and noxious weeds.

4) County Zoning Office was sent 7 properties for review, 6 of which involved campers in the front yard. The final one was for junk vehicles. Streets involved included Old Oxford, Boyle, Millville Oxford and Isabella. The Junk Yard at 428 Morman Road was officially referred back to the Zoning Office for follow up.

5) 3999 Stillwell Beckett: Received request from the Prosecutor's Office to allow more time for the responsible parties to address the situation before filing a court action. The matter is being discussed with the Land Bank for site demolition if a court declaration is needed. Still in progress on 9/13/23.

6) Merle and Vanda: Orders were written by the Township for excessive vegetation and junk vehicle. The responsible party has responded and indicated the issues will be addressed within 30 days. The owner called on September 12th and seeking further direction

Other Old Business

Mr. Henry presented information and drawings for the plans to replace the Park Restroom and additions to the Road Department. The Park Restroom Project is preliminary scheduled to have design-build specs bid out in early October with an award date at the end of October.

Motion: Community Center Parking Lot Project

Whereas, the Board of Trustees had approved resolutions agreeing to the construction of the Community Center Parking Lot using Community Development Block Grant Funds; and

Whereas, Resolution No. 36-23 was approved during the August 16, 2023 Board of Trustees meeting agreeing to the new cost totaling \$202,622.00 of which \$124,000.00 is to be paid by a Community Development Block Grant; and

Whereas, the Resolution specified a contract between the County Board of Commissioners and the Hanover Township Board of Trustees to which the Board of Trustees concurred; and

Whereas, the need existed the week after the Board meeting to have this contract signed by the Trustees which included signatures from the County and the contractor- Rack & Ballauer Excavating Company, Inc.

Therefore, this motion approves Trustee Johnson and Trustee Miller signing said document to keep the project on schedule as requested by the County. Moved by Mr. Buddo, seconded by Mr. Miller to approve the foregoing. Upon roll call, all three Trustees voted yes.

New Business:

RESOLUTION NO. 38-23

Repealing Resolution No. 36-23 and Enacting Parking Regulations for the Township

Regulating Parking and Right of Way Matters

WHEREAS, Hanover Township has the authority to regulate parking and right-of-way matters pursuant to Ohio Revised Code sections 505.17, 4511.07 and 4521.02; and

WHEREAS, The Board of Trustees of Hanover Township find it in the best interest of public safety to prohibit commercial vehicles and/or trailers, recreational vehicles and/or trailers, and semi-trucks and/or semi-trailers from being parked within the public right-of-way, public streets, or alley ways, and prohibiting portable storage units being placed within the public right-of way in residential districts because they create an unsafe traffic environment , in particular impeding the safe passage of emergency and service vehicles and interfering with sight distance visibility; and

WHEREAS, The Board of Trustees of Hanover Township find it in the best interest of public safety to prohibit the keeping of dumpsters within the public right-of-way, public streets, or alley ways in residential districts because they create an unsafe traffic environment, in particular the safe passage of emergency and service vehicles, interference with sight distance visibility and visibility dangers and night; and

WHEREAS, such vehicles, trailers and containers cause undo wear and damage to pavements constructed for normal residential use when parked or placed repeatedly in the same area; and

WHEREAS, the Board of Trustees of Hanover Township deems it necessary and does intend, acting pursuant to its statutory powers, to control the parking of commercial vehicles and/or trailers, semi-trucks and/or semi-trailers, recreational vehicles and/or trailers, portable storage units, and dumpsters on public streets, alley ways or public right-of way located in residential subdivisions within Hanover Township; and

WHEREAS, Hanover Township desires to recognize the parking and right-of way violations contained herein as a civil matter pursuant to Ohio Revised Code sections 4521.02 and not criminal violations; and

WHEREAS, Hanover Township Board of Trustees recognizes that it did previously enact similar parking regulations under Resolution No 2011-037; and

WHEREAS, it is the intent of this Resolution to regulate the location of parking of commercial vehicles and/or trailers, recreational vehicles and/or trailers, semi-trucks and/or semi-trailers, and portable storage units within Hanover Township as described herein.

THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hanover Township, Butler County, Ohio

SECTION 1: Definitions. As used in this Resolution;

(A) "Alley way" means a street intended to provide access to the rear or side of lots or buildings and not intended for the purpose of through vehicular traffic.

- (B) "Commercial Vehicle" means a type of vehicle that may be used for transporting goods or passengers and may or may not be titled or registered to a company. Commercial vehicles may include fleet vehicles, company vehicles or other vehicles used for business.
- (C) "Commercial Trailer" means a non-motorized vehicle that is mounted on or pulled by another vehicle used for transporting goods, materials or equipment.
- (D) "Portable Storage Units" means an enclosed storage container constructed of plywood over steel frames or similar materials that does not exceed eight (8) feet in width, nine (9) feet in height and twenty (20) feet in length.
- (E) "Prohibited Vehicle" means any commercial vehicles and/or trailer or any recreational vehicles and/or trailer that exceeds eight-four (84) inches in width, measured from the outside of the tire most protruding to the outside of the opposite most protruding tire, or "semi-trailer" or "semi-truck" as defined below.
- (F) "Public Street" means the entire width between the boundary lines of every way open to the use of the public as a throughfare for purposes of vehicular travel.
- (G) "Recreational Vehicle" means a motorized or non-motorized wheeled vehicle used for camping, boating, or other recreational activities
- (H) "Recreational Trailer" means a non-motorized vehicle that is mounted on or pulled by another vehicle used for camping, boating, or other recreational activities.
- (I) "Residential District" means any property or portion thereof located within the unincorporated area of Hanover Township that has been established, approved and recorded subdivision according to Butler County.
- (J) "Right-of-way" means land, property, or the interest therein, usually in the configuration of a strip acquired for or devoted to transportation purposes and includes the roadway, shoulders or berm, ditch, and slopes extending to the right-of-way limits under the control of the state of Ohio or any of its political subdivisions.
- (K) "Semi-Trailer" means any non-motive powered commercial vehicles that is designed and intended to be towed by another vehicle in a manner that part of the weight of the vehicle being towed rests on and is carried by the towing vehicle.
- (L) "Semi-Truck" means any motor vehicle designed and used primarily for towing other vehicles and not so constructed so as to carry a load other than a part of the weight of the vehicle and load so towed.

SECTION 2:

- (A) Parking of Prohibited Vehicles on Public Streets, Alley Ways or Public Right-of-Way Located in recorded subdivisions within the township is prohibited.
- (B) No person shall stop, stand, or park a prohibited vehicle or any combination thereof on any public street, alley way or public right-of-way located in a residential district in any unincorporated portions of Hanover Township or within 300 feet of any residence located in a residential district, except as follows:
 - (1) As permitted by federal, State or local law
 - (2) While expeditiously loading or unloading any commercial vehicle and/or trailer with passengers, freight, materials or merchandise and only between the hours of 7 a.m. and 10 p.m.
 - (3) While effecting emergency repairs when a vehicle is so disabled as to render it unsafe to proceed further

- (4) Vehicles parked directly in front of a lot with a current and open building permit, for the purposes of active construction activities on that lot
- (5) Any government vehicle, emergency vehicle and/or apparatus, trash or recycling collection, or any vehicle authorized by the Township Trustees to be within a residential district that would normally violate the above listed sections
- (6) Any public, church or school bus "laying over" between scheduled passenger pickup points on regular routes however such lay-over shall be limited to a maximum of one hour
- (7) Any Recreational Vehicle that is parked in the public right-of-way for purposes of loading and unloading for a period of time not to exceed seventy-two (72) hours within any seven (7) day period.
- (8) Portable Storage Units placed in the public right-of-way for purposes of loading or unloading for a period of time not to exceed seventy-two (72) hours within any thirty (30) day period, subject to the following conditions:
 - (a) A permit shall be obtained prior to locating a Portable Storage Unit in the public right-of-way, which shall meet the approval of Hanover Township.
 - (b) Portable Storage Units shall not exceed eight (8) feet in width, nine (9) feet in height and twenty (20) feet in length
 - (c) A maximum of two (2) Portable Storage Units may be permitted in the right-of-way per property; however, if the Portable Storage Units are smaller than specified in the Paragraph (b) above, more than two (2) may be permitted if the cumulative size does not exceed the maximum size.
 - (d) Reflective tape shall be located on the ends/edges of the Portable Storage Unit.
 - (e) A minimum of three (3) cones shall be placed in the direction of vehicular travel to warn motorists.
 - (f) The Portable Storage Unit shall be placed on plywood or similar material to avoid damage to the public road.
 - (g) Any and all damage to the public road from the placement of the Portable Storage unit shall be paid for by the applicant for the permit.
 - (h) The Portable Storage Unit shall be placed no further than ten (10) feet from the back of curb (or from the edge of pavement where no curb exists).
 - (i) The Portable Storage Unit shall not be located within thirty (30) feet of a stop sign.
 - (j) The Portable Storage Unit shall not be located within fifteen (15) feet of a fire hydrant and shall not obstruct any driveway or mailbox.
 - (k) In cases where more than one (1) Portable Storage Unit is approved to be located within the public right-of-way to serve a single property, the Portable Storage Units shall be located on the same side of the road (if possible) or coordinated with the appropriate agencies to ensure they do not obstruct the use of the roadway by large vehicles.
 - (l) If a Portable Storage Unit is located in close proximity to another Portable Storage Unit, it shall be located on the same side of the road (if possible) or coordinated with the appropriate agencies to ensure they do not obstruct the use of the roadway by large vehicles.
 - (m) The Portable Storage Unit shall not be placed in a manner that impedes the flow of storm water.

Section 3: The placement of all dumpsters shall be prohibited within the public right-of-way within Hanover Township except for occasions during construction, demolition or moving of furnishings when the right of way is the only location to place a dumpster which will require a special permit issued by the Township to allow for such temporary placement.

SECTION 4:

- (A) Whoever violates any of these Sections contained within this Resolution shall be subject to the following civil penalty pursuant to Ohio Revised Code Section 4521.02(A), which shall accrue daily: \$100 per every day of the offense (each vehicle or other item that is in violation constitutes a separate offense).
- (B) Pursuant to Ohio Revised Code Sections 4521.02(C), anyone who is ticketed under the preceding Subsection “(A)” shall pay the civil penalty or otherwise answer to the infraction within thirty (30) days of the issuance of the ticket.
- (C) Pursuant to Ohio Revised Code Sections 4521.02(B), the Butler County, Ohio Sheriffs Office, or other designee of the Board of Township Trustees, is authorized to impound or immobilize any vehicle determined to be in violation of this resolution, but in no case shall a bond or cash deposit in excess of the limits sated in Ohio Revised Code Sections 4521.02(B) be required to obtain release of such vehicle.
- (D) For purposes of interpretation of this resolution and application of relevant Ohio Revised Code Sections, storage units and dumpsters placed within the public right-of-way shall be considered right of way obstructions and constitute a public safety issue except as otherwise stated herein.

BE IT FURTHER RESOLVED that Sections 1 through 4 of this resolution shall be subject to the limitations, restrictions, and exceptions of Ohio’s traffic laws as codified at Ohio Revised Code Sections 4511.01 to 4511.76 and 4513.02 to 4513.37. Furthermore, in accordance with Ohio Revised Code 505.17 and 7.16, publication of these provisions must followed as well as the posting of signs as authorized and required.

BE IT FUTHER RESOLVED that the Township Administrator is authorized to work with the Butler County Sheriff’s Office and the Court System for enforcement and adjudication of citations.

BE IT FURTHER RESOLVED, that this Resolution shall take effect 30 days from the passage of this resolution and when the requirements set forth above are satisfied.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 13th day of September 2023.

Board of Trustees

Jeff Buddo
Douglas L. Johnson
Larry Miller

Vote

Attest:

Gregory L. Sullivan
Fiscal Officer/ Clerk

After review of this resolution and reasons for reintroducing the subject, Mr. Miller made a **motion** to approve Resolution No. 38-23 regarding Township parking regulations which was seconded by Mr. Buddo. After discussion, Mr. Sullivan took a roll call vote with all three Trustees voting yes.

Park Restroom Project:

After presentations made by Luminant Architects and Mr. Henry, Mr. Buddo made a **motion** to approve Resolution No. 39-23 for Design-Build solicitation which was seconded by Mr. Miller. After discussion, Mr. Sullivan called for a roll call vote with all three Trustees voting yes.

Community Development Block Grant Discussion of Possible Projects:

Mr. Henry reviewed a list of project ideas received from the public and the Park Committee. Discussion occurred concerning which projects may or may not qualify given the CD Guidelines and constraints.

Suggested Ideas for Community Development Block Grant Funds **Citizen Input, Park Committee and Administration Suggestions** **September-October 2023**

General Projects Various Locations

1. *Extend Water/Electric Utilities (safety issue) to other parts of the Park- High Priority from the Park Committee. (Est. \$45,700.00)*
2. Drainage Improvements Park ball field/parking lot areas; no current estimates
3. Seek funding to install adverse weather sirens for placement in the Park Area & Alamo Heights, estimated \$30,000.00.
4. Add playground equipment: 2-3 pieces at \$15,000.00
5. Expand Veterans Memorial to include Flag Stanchions for all services
6. Upgrade/Reconstruct Community Center Restrooms and Kitchen: \$50,000.00.

Existing Park Area

1. Add more picnic tables and grills throughout the site
2. Upgrade existing ball field; reorient the back stop area and replace with new.
3. Construct a Nature Preserve area in the rear area of walking path section.
4. Build a sizable community fire ring not too far away from the gazebo area
5. Add a small fountain/sculpture piece near the gazebo area or cascading fountain design.
6. Provide electric to all shelters and add security lighting for extended park use.
7. Add new, smaller shelters at appropriate locations.
8. Add basketball area to existing park.
9. Outdoor Fountain Spray Fun Area for kids.
10. *Construct Sand Volley Ball Court. Recommended by the Park Committee*
11. *Construct an area for Frizbee Golf. Recommended by the Park Committee*

Citizen Input: Based upon input received and Park Committee and Land Use Committee meetings over time. Ranking of projects and formal approval by the Board of Trustees will take place during the October 25, 2023 meeting.

Due Date of Grant application(s): November 3, 2023 4:00PM

After much discussion, there seemed to be a consensus for items #1, #4 and #6 with input to be received again on October 25th.

Altafiber Contract:

After great difficulty with Spectrum in getting repairs and consistent service for the Fire Department internet and cable system, a decision was made to consult with Altafiber for the same service.

Motion: AltaFiber Contract

The Township Administrator has been reviewing the contract services and repairs associated with all Township Buildings. In particular, the Fire Station has experienced outages associated both with internet service and cable TV. The Road Department and Administration Offices have experienced cable TV outages. The review under way may result in switching to AltaFiber for the services referenced above. The Township Administrator is requesting discretionary authority to negotiate and enter into a contract with AltaFiber services where appropriate to replace Spectrum services. Moved by Mr. Buddo seconded by Miller to approve the foregoing. Mr. Sullivan took a roll call vote with all three Trustees voting yes.

Metro Parks for Information:

**Metro Parks- Public Hearings
Davidson Woods
Hanover Township**

Metro Parks intends to hold informational meetings in Hanover Township to review and discuss the development of Davidson Woods off of Hogue Road. The dates are set as follows in the Community Center:

- 1) October 28th: 9:00AM to Noon
- 2) November 2nd: 6:00PM to 9:00PM

Mr. Henry presented an explanatory letter from Jacqueline O'Connell explaining the input process and possible uses of the land.

Mr. Henry introduced for consideration the proposed calendar of meetings and special events for 2024. A previous motion was passed moving the regular monthly meeting to the Third Wednesday of each month with the exception of February. Due to the Ohio Township Association Conference starting on February 7th, a change made be mad to the February schedule.

Meeting times are at 6:00 PM on the third Wednesday of each month unless changed due to schedule conflicts or unless otherwise publicized or posted. Refer to schedule below)

- January 17: *Organizational Meeting/ 3rd Wednesday*
- February 7:

- March 20
- April 17
- May 15
- June 19
- July 17
- August 21:
- September 18
- October 16
- November 20
- December 11

Special Events:

1. **June 29th Saturday Kids Fest: 1:00PM To 4:30PM/ Hanover Township Park**
2. **October 5th Saturday: Concert-Cruise In-Wine Tasting: 2:00PM to 8:00PM/ TBD**
3. **October 27th Sunday: Hanover Haunted Harvest 4:30PM to 6:30PM**
4. **October 31st Thursday: Halloween Trick or Treat Activities 6:00PM to 8:00PM**
5. **November 11th Monday: Veterans Day Ceremony 11:00AM/Luncheon Follows**

Miscellaneous Correspondence:

Items Included in this section for review by the Board of Trustees:


1. Butler County Building Permit Report for August 2023
2. OTA Legislative Update
3. Medicount Management Report for July 2023
4. Article: Property Valuation Issues Butler County/ Tax Hikes
5. Chart: ODOT Repair and Paving Project Old Oxford Road
6. Other

Motion to Adjourn

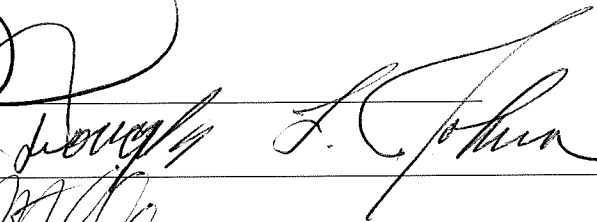
There being no further business to be considered by the Board, Mr. Miller moved, seconded by Mr. Johnson to adjourn the Board of Trustees September 13th meeting. Upon roll call, Mr. Miller, Mr. Johnson and Mr. Buddo voted yes.

September 13th, 2023 Minutes Approved by the Board of Trustees as Witnessed by their Signatures:

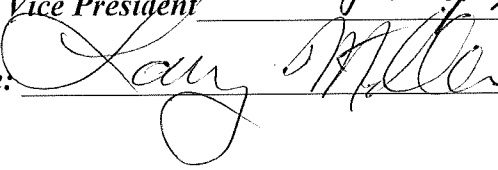
Jeff Buddo, President:



Douglas L. Johnson, Vice President



Larry Miller, Trustee:



Date: October 25, 2023

Verified by: Greg Sullivan, Fiscal Officer:

